



LANIER
HEALTH SERVICES

2010 Education Directory

ABN Provider #: ABNP005

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www.lanierhospital.com

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Attention Nurses!!!

Alabama Board of Nursing Requirement

Beginning January I, 2006, all nurses attending continuing education programs offered by Lanier Health Services MUST bring their license card for registration purposes on the day of the class.

The Alabama Board of Nursing has implemented a new electronic recording system for course attendees. This will be mandatory to receive ABN contact hours.

610-X-10.03 Qualifications and Standards for Board Approved Providers

(e) Effective January I, 2006, approved providers shall submit electronic records of contact hours awarded to registered nurses or licensed practical nurses to the Board in a format and method specified by the Board.

For more information regarding the new changes from the Alabama Board of Nursing visit their website at www.abn.state.al.us

Units of measure for continuing education shall be:

- a) 1 contact hour = 50 minutes
- b) 0.5 contact hour = 25 minutes
- c) 15 contact hours = 1 academic semester credit hour
- d) 10 contact hours = 1 academic quarter hour
- e) 1 contact hour = 0.1 continuing education unit (CEU)

Author: Alabama Board of Nursing

Statutory Authority: Code of Alabama 1975

Fees for continuing education as set by Lanier Health Services Education Department's Policy and Procedure.

1. Personnel of LHS will not be charged for continuing education classes unless otherwise posted.
2. Individuals not employed by LHS will be charged according to the following fee schedule:
 - a. \$12.00 per contact hour for classes up to and including 8 hours.
 - b. Fees for classes exceeding 8 hours will be set by the primary instructor and the program director.
 - c. The charge for BLS will be \$40.00.

Registration Information

1. To pre-register for any of the programs listed, you should complete a course registration form; then either return to the Education department, fax (756-1129), or mail. We have a drop-off box outside main office door, or you may call ext. 1463.
2. Registration for all courses is required, only those who pre-register will be allowed to attend any course. If no space is available, you will be notified and placed on a waiting list.
3. Checks should be made payable to: Lanier Health Services. Payment is not required until the course is completed. There is no charge for LHS employees.

Course Cancellation Policy

The Education Department reserves the right to cancel, reschedule or relocate any program due to low enrollment or other circumstances beyond our control. Pre-Registered students will be notified via telephone of any course changes/cancellations.

General Information

Room Temperature - Please bring a sweater or jacket with you since the temperature of the room cannot be adjusted to please everyone.

Special Needs - Please indicate any special needs upon registering for the course.

Continuing Education Credit

Alabama Board of Nursing

The Alabama Board of Nursing approves Lanier Health Services as a provider of continuing education for nurses. A certificate of attendance will be issued upon completion of each program.

Replacement of Lost Contact Hour Certificates & Certification Cards

Each participant is responsible for maintaining these certificates for a period of, at least, four years.

Replacement certificates/cards will be furnished upon receipt of a written request and a \$5 processing fee. The written request must include the program name and date and is subject to verification of attendance by the Education Department. Cards will not be mailed or picked up without payment. Make checks payable to East Alabama Medical Center. Cards will be mailed to lead instructor at LHS for distribution or they may be picked up during normal business hours (M-F) from The EAMC Training Center. The number to contact the training center is (334) 528-1260 or (334) 528-1481. Please allow 10 business days to process request from the time your request is received. Once the course is completed, the student should check the Board of Nursing to ensure that credit is received on the Board of Nursing website. If you should not receive credit please contact the Education Coordinator promptly so this issue can be resolved.

Growing Up With Us

Lanier Health Services offers four self-study courses/articles a month; each article is 1.0 contact hour for a total of 4.0 contact hours per month if all four articles are completed. The self-study articles are located on the first floor outside of the Education office in a clear wall rack. These should be completed and returned to the Education Department by the last day of each month to receive credit. You must also pass with a score of 90% or better in order to receive credit. These are counted as attended courses not as independent self study courses. These articles/exams can also be accessed at www.growingupwithus.com from any computer with internet access. Our staff login password is *lanier*. The Education department only needs the post-exam returned with **all** of the required information completed at the top of each exam sheet (Name, Dept., License Number).

Annual HealthStream Assignments

It is mandatory that you complete your annual competencies each year during your birthday month. These assignments can be accessed at www.healthstream.com/hlc/lanier or you may follow the links through the LHS website under Employee Resources. Your login and password are your employee number without the beginning zeroes. If you experience any issues accessing your assignments, you may reach Brandy Tripp at ext. 1537.

Education Policy & Procedures Manual

To review policies: My Computer/datafiles/public/manuals
OR www.lanierhospital.com Start>Employee Resources>P&P manuals

Posted Classes

The Education Department has a bulletin board located on the first floor hallway leading to the Education classroom that has flyers for each individual class offered. Additional classes may be posted on this bulletin board throughout the year. Please come down to view the board periodically. A smaller memo board is placed outside the Education classroom door that is updated at all times. The hospital website www.lanierhospital.com provides an education calendar/event list for each month. You may find this under Employee Resources, click on 2010 Education Directory.

American Heart Association Course Requirements

LHS is a certified training site for AHA courses under the supervision of the regional site located at EAMC. As of October 2008, the regional training site requires a two-week minimum notices for all courses taught including: BLS, ACLS and PALS. “This means NO last minute classes or one on one’s will be allowed.” Student/Instructor ratios must be appropriate. If more names are submitted than allowed on rosters, no cards will be received. Each training event has to be submitted and approved prior to receiving certification cards. This is why it is important to register. * ALL AHA course manuals and equipment for personal use can be ordered through EAMC’s AHA training center (334) 528-1260 or ordered online at www.americanheart.org

LHS Education Department Replacement Fees

There will be a \$45.00 replacement fee for each manual damaged or not returned on the day of the class, including: all material and CD. If you fail to return the entire packet, you will be charged a replacement fee of \$45.00. This fee must be paid prior to receiving your certification and continuing education hours.

Professional Development

American Heart Association Classes

Advanced Cardiac Life Support – Initial

Pre-Requisites: Student MUST attend the AHA Dysrhythmia & Pharmacology Class scheduled prior to date of ACLS class. Student must have a current Healthcare Provider CPR card.

Dates: Saturday, January 23rd
Friday, April 23rd
Saturday, July 24th
Friday, October 8th

Time: 9:00 am – 5:00 pm Location: Education Classroom
Cost: LHS Employee – No charge
Non-Employee - \$12/contact hours (Max. fee of \$132)
Contact Hours: up to 10.8

Advanced Cardiac Life Support – Renewal

Pre-Requisites: Student must have a current Healthcare Provider CPR card.

Dates: Tuesday, March 9th
Friday, November 5th

Time: 9:00 am – 3:00 pm Location: Education Classroom
Cost: LHS Employee – No charge
Non-Employee - \$12/contact hours (Max. fee of \$108)
Contact Hours: up to 8.4

First Aid Provider Course

Description: This course teaches the immediate care given to an injured or suddenly ill person.

Dates: TBA

Time: TBA (approx. 4 hours) Location: Education Classroom
Cost: Employee – No charge
Non-Employee - \$40
Contact Hours: None

Healthcare Provider CPR – Initial

Dates: Wednesday, January 20th Wednesday, July 21st
Wednesday, February 17th Wednesday, August 18th
Wednesday, March 17th Wednesday, September 22nd
Wednesday, April 21st Wednesday, October 20th
Monday, May 19th Wednesday, November 17th
Wednesday, June 23rd Wednesday, December 15th

Time: 2:00 pm – 5:00 pm Location: Education Classroom
Cost: Employee – No charge
Non-Employee - \$40 Student - \$35
Contact Hours: 2.4

Healthcare Provider CPR – Renewal

Dates: Friday, January 15th Tuesday, July 16th
Friday, February 12th Friday, August 13th
Friday, March 12th Friday, September 17th
Friday, April 16th Friday, October 15th
Friday, May 14th Friday, November 12th
Friday, June 11th Friday, December 10th

Time: 9:00 am – 1:00 pm Location: Education Classroom
Cost: Employee – No charge
Non-Employee - \$35 Student - \$30
Contact Hours: 2.4

Pediatric Advanced Life Support – Initial

Pre-Requisites: Student must have a current Healthcare Provider CPR card.

Dates: Friday, January 29th
Tuesday, April 13th
Friday, July 9th
Tuesday, November 9th

Time: 9:00 am – 5:00 pm Location: Education Classroom
Cost: Employee – No charge
Non-Employee - \$12/contact hour (Max. fee of \$132)
Contact Hours: up to 10.8

AHA Dysrhythmia & Pharmacology

Audience: Pre-requisite course for ACLS Initial.
All nurses, monitor techs, nursing students are welcome.

Dates: Thursday, January 14th
Thursday, April 8th
Wednesday, July 14th
Friday, October 1st

Time: 8:30 am – 3:00 pm Location: Education Classroom
Cost: Employee – No charge
Non-Employee - \$12/contact hour (Max. fee of \$132)
Contact Hours: up to 8.4

Designated Requestor

Dates: TBA

Time: TBA(approx. 3 hours) Location: Education Classroom
Cost: Employee – No charge
Non-Employee – not available
Contact Hours: 3

Emergency Department Triage Class

Dates: TBA

Time: TBA Location: Education Classroom
Cost: Employee – No charge
Non-Employee – not available
Contact Hours: 2.4

Intra Aortic Balloon Pump

Dates: TBA

Time: TBA Location: Education Classroom
Cost: Employee – No charge
Non-Employee – not available
Contact Hours: ?

IV Therapy

*Mandatory for all LPN's

Dates: Wednesday, February 10th
Thursday, June 17th
Friday, October 26th
Friday, December 3rd

Time: 10:00 am – 12:00 pm Location: Education Classroom
Cost: Employee – No charge
Non-Employee – not available
Contact Hours: 2.4

Neonatal Resuscitation Program

NRP is an educational program that introduced the concepts and basic skills of neonatal resuscitation.

Dates: Wednesday, January 27th
Wednesday, June 16th

Time: 5:30pm – 9:00 pm Location: Education Classroom
Cost: Employee – No charge
Non-Employee - \$12/contact hour
Contact Hours: up to 10.8

Nurse Preceptorship Class

Dates: TBA

Time: TBA Location: Education Classroom
Cost: Employee – No charge
Non-Employee – not available
Contact Hours: none

Trauma Nurse Critical Care

Dates: TBA

Time: TBA Location: Education Classroom
Cost: Employee - No charge
Non-Employee – \$12/contact hour
Contact Hours: up to 14.33

Vascular Access Device

Dates: Thursday, January 28th
Wednesday, March 31st
Wednesday, August 25th
Thursday, November 4th

Time: 9:00 am – 1:00 pm Location: Education Classroom
Cost: Employee – No charge
Non-Employee – not available
Contact Hours: 4.8

Employee Inservice and Orientation

New Employee Orientation Week

This timeframe includes the following classes:

New Employee Orientation - Monday (8:30am-1:30pm)
New Nurse Orientation - Tuesday (8:30am – 12:30pm)
Skills Fair – Wednesday (9:00am – 1:00pm)
Fundamentals for NA's – Thursday (9:00am – 1:00pm)

Dates: January 4th – January 7th
 February 15th – February 18th
 March 15th – March 18th
 April 19th – April 22nd
 May 17th – May 20th
 June 21st – June 24th
 July 19th- 22nd
 August 16th – 19th
 September 20th – 23rd
 October 18th – 21st
 November 15th – 18th
 December 13th , 7th – 10th

Community Classes

Diabetic Education Class

Audience: Only patients who have diabetes.

Must receive a physician referral to take this class.

For Referral information, you may contact the Patient Educator at ext. 1607.

<u>Dates:</u>	January 5 th	August 3 rd
	March 2 nd	September 7 th
	April 6 th	October 5 th
	May 4 th	November 2 nd
	June 1 st	December 7 th
	July 6 th	

Time: 8:30am – 2:30pm Location: Education Classroom

Cost: Employee – No charge Non-Employee – \$15

Prenatal & Breastfeeding Classes

Prenatal Description: This two-hour program is a condensed childbirth education class. The class will provide childbirth information, a tour of the childbirth facilities at Lanier Health Services and information about the hospital stay during the birth of your baby.

Breastfeeding Description: Designed for new or expectant mothers who are interested in learning more about breast-feeding. The class includes information about breast-feeding including techniques and methods, storing milk, weaning and hints for working mothers.

Prenatal Dates: February 2nd & 9th

Breastfeeding Date: March 2nd

Future Dates: TBA

Time: 6:00pm – 8:00pm Location: Education Classroom

Cost: Employee – No charge Non-Employee – no charge

Safe Sitter

Description: Safe Sitter is a medically accurate program that teaches boys & girls ages 11-13 how to handle emergencies when caring for children.

The class teaches safe and nurturing childcare techniques, behavior management skills, and appropriate responses to medical emergencies.

Date: Tuesday, June 1st

Time: 9:00am – 3:30pm

Location: Skills Lab

Cost: \$30

Lanier Health Services

Education/Certification Registration Form

Name:	Date Submitted:
Address:	ABN License No:
City:	If paying by check, make payable to: Lanier Health Services
State: ZIP:	
E-mail:	
Are you employed by LHS:	* For non-employees, fees for most courses are based on ABN contact hours, which will be determined at the end of the course.
Dept:	Please circle: <div style="text-align: center;">Initial Renewal</div>
Name of Program:	Manual No. Issued: (if applicable) _____
Date(s) of Program:	Check out date: _____ Returned: _____

Drop off in Education Dept. or Mail Registration Form & Payment to:

**Lanier Health Services
c/o Education Dept.
4800 48th Street
Valley, AL 36854
Fax: (334) 756-1129**

**For Questions, please call
(334) 756-1463
(334) 756-1455**

Special needs:

Comments:

Education Dept. Only:

Payment Required: yes no

Amount paid: \$ _____ Receipt issued: _____